



REQUEST FOR SECOND DEGREE OR CHANGE OF MAJOR

Requesting: Second Degree Third Degree Change of Major

Name _____ ID # _____

Prior Degree/Major: _____ Grad Date: _____

Degree Received From: _____

Note: It is your responsibility to submit official copies of all transcripts from previous schools to the Admissions office at NEO.

PLEASE HAVE YOUR ADVISOR COMPLETE THE SECTION BELOW AND ATTACH A COPY OF YOUR DEGREE AUDIT TO THIS FORM. THEN TAKE THIS FORM TO THE NEO OFFICE OF ADMISSIONS FOR REVIEW BY THE REGISTRAR.

New Degree _____ AA AS AAS Certificate

New Major _____ Estimated Grad Date _____

Total # of hours required for degree/major: _____

Total # of hours completed toward degree/major: _____

Hours remaining to complete degree/major: _____

For Fin Aid Office use only
Date Approved: _____
Approved By: _____

By signing below, I understand that I will only be awarded financial aid for courses included on the attached degree audit. Any other courses taken will not be counted as attempted hours and will not be covered by financial aid.

Student: _____ Date: _____

Advisor: _____ Ext: _____ Date: _____

Registrar: _____ Ext: _____ Date: _____