

# NEO A&M COLLEGE Department of Public Safety

## CRIME INCIDENT REPORT FORM

This form should be completed by those individuals identified as “campus security authorities” who are required to report information they receive about specific crimes (described below) pursuant to the federal Clery Act. The information collected from these forms will be used to prepare a compilation of statistical crime information that will be included in the campus’ Annual Security Report. It is the policy of Northeastern Oklahoma A&M College to ensure that victims and witnesses to crime are aware of their rights to report criminal acts to the police, and to NEO policy violations to the appropriate reporting person requests anonymity, this request must be honored to the extent permitted by law. Accordingly, no information should be included on this form that would personally identify the victim without his/her consent. The NEO Department of Public Safety / Police will use this form to determine the category of crime and location under which the crime should be reported according to the requirements of the Clery Act.

Please forward this completed form to:

NEO Department of Public Safety, Attention Director J. Mark Wall P.O. Box 3992, 200 I St. N.E., Miami, OK 74354.

Person Receiving Report: \_\_\_\_\_

Phone Number \_\_\_\_\_

Report made by: \_\_\_\_\_ Victim: \_\_\_\_\_

Third party please identify relationship to victim \_\_\_\_\_

Date and Time the Incident occurred: \_\_\_\_\_

Description of the incident or crime: (Please use other side of form if not enough room available): \_\_\_\_\_  
\_\_\_\_\_

Location of Incident Identify building name, address, etc.; (be as specific as possible) \_\_\_\_\_  
\_\_\_\_\_

The location where this incident occurred was:

On Campus, but not in student housing

On campus student housing

Off-campus affiliated property (owned, controlled, or affiliated with the campus; e.g.; leased property, fraternity, student co-op)

Off-campus public property immediately adjacent to campus

Off-campus, NOT affiliated with or not adjacent to campus

\_\_\_Unknown

### Sex Offenses

Examples of sex offenses are rape, sodomy, and sexual assault with an object, fondling ,incest and statutory rape

Was this crime a sexual offense? \_\_\_\_\_ Yes \_\_\_\_\_ No

If yes, were the victim and the assailant acquainted? \_\_\_\_\_ Yes \_\_\_\_\_ No

If yes, was either the victim or the assailant under the influence of alcohol or drugs?

Victim: \_\_\_\_\_ Yes, alcohol \_\_\_\_\_ Yes, drugs

Assailant: \_\_\_\_\_ Yes, alcohol \_\_\_\_\_ Yes, drugs

### Hate Crimes

*Hate crime information is required to be reported for each of the following crimes (criminal homicide, sex offense, robbery, aggravated assault, burglary, motor vehicle theft, and arson) and for any other crime involving bodily injury.*

Was this incident motivated by hate or bias? \_\_\_\_\_ Yes; \_\_\_\_\_ No

If yes, identify the category of prejudice:

\_\_\_\_\_ Race \_\_\_\_\_ Ethnicity \_\_\_\_\_ National  
Origin \_\_\_\_\_ Religion \_\_\_\_\_ Disability \_\_\_\_\_ Sexual Orientation

If yes provide a brief explanation of the  
determination: \_\_\_\_\_

---

### Alcohol, Drug and Weapons Law Violations

Check all that apply: \_\_\_\_\_ Alcohol \_\_\_\_\_ Drug

Weapon Description: \_\_\_\_\_

Number of individuals arrested or referred for campus disciplinary action \_\_\_\_\_

If you have a question please call Becky Long at (918)540-6373 or e-mail  
([rebecca.long@neo.edu](mailto:rebecca.long@neo.edu)).

When the form is completed please forward it to Becky Long P.O. Box 3992.